

**Climate Change, Leisure and Housing Committee
Wednesday, 16 October 2024**

PART I

**Fishing Swims Project - Contract Award
(ADE)**

1 Summary

1.1 The report seeks approval to award a contract for works to upgrade the fishing swims at Batchworth Lake, Rickmansworth Aquadrome, as part the delivery of the approved Aquadrome Management Plan, funded through the UK Shared Prosperity Fund.

2 Details

2.1 The improvement of the fishing swims at the Rickmansworth Aquadrome is a council approved action within the Aquadrome Management Plan with funds to support the delivery of the management plan approved by council under the UKSPF investment plan.

2.2 To enable Officers to commission the necessary works, a contract needs to be entered into, which exceeds the £25,000 officer delegated authority threshold (as outlined in part 3, section 4.1.3 of the Council Constitution).

2.3 The works will be procured by the Council, following the Contract Procedure Rules. It is anticipated the project will cost £100,000 and will be funded from the agreed UKSPF budget.

2.4 Approval is required from the Policy and Resources Committee for officers to award a contract to the successful bidder.

3 Options and Reasons for Recommendations

3.1 To recommend approval to awarding the contract for upgrading the fishing swims at Batchworth Lake, Rickmansworth Aquadrome, to the successful bidder following an open tender as outlined in the Contract Procedure rules.

4 Policy/Budget Reference and Implications

4.1 The recommendations in this report are within the Council's agreed budgets. The project will be funded from external funds provided by the UK Shared Prosperity Fund.

4.2 The recommendations support the implementation of the Aquadrome Management Plan 2021 – 2026.

4.3 The recommendations in this report relate to and support the achievement of the following objectives within the Corporate Framework 2023 – 2026:

- Expand our position as a great place to do business
- Support and enable sustainable communities

5 Financial Implications

5.1 It is anticipated the project will cost £100,000 and will be funded from the UKSPF budget.

6 Legal Implications

6.1 Under the Council Constitution (as outlined in part 3, section 4.1.3 of the Council Constitution), Committee approval is required to enter into any contract above the value of £25,000.

6.2 All proposed works will be tendered within the Council's constitution and Contract Procedure Rules and any other permissions obtained (for example planning) where required.

7 Equal Opportunities Implications

7.1 An impact assessment has been carried out and is detailed at Appendix A. The project will ensure a number of swims are accessible and will include handrails and flat platforms.

8 Sustainability Impact Assessment

8.1 A sustainability Impact Assessment has been assessed and resulted in the following score:

| Climate and Sustainability Impact Assessment Summary | |
|---|------------|
| Homes, buildings, infrastructure, equipment and energy | 3.50 |
| Travel | 3.50 |
| Goods and Consumption | 3.40 |
| Ecology | 4 |
| Adaptation | 3.75 |
| Engagement and Influence | 4 |
| Total Overall Average Score | 3.6 |

9 Staffing Implications

9.1 The project will be delivered by the Projects and Facilities Manager and the Leisure Assets Manager with advice provided as necessary by the Natural Infrastructure Programme Manager.

10 Environmental Implications

10.1 As part of upgrading the fishing swims, areas of habitat planting will be created to enhance the biodiversity of Batchworth Lake.

10.2 Sustainable materials will be used as part of the design for the new fishing swims.

11 Public Health implications

11.1 Upgraded fishing swims will enhance the recreational fishing facilities provided at Rickmansworth Aquadrome. Fishing as a leisure activity has a positive effect on the mental health and wellbeing of the participants.

12 Communications and Website Implications

12.1 Good news stories will be circulated and shared via the Communications team, including across a range of social media channels.

12.2 Upgraded fishing swims will include signage (e.g. numbered/what.three.words) so that visitors can easily identify a fishing swim and report any issues directly to the Council.

13 Community Safety / Customer Services Centre Implications

13.1 The addition of what.three.words will enable emergency services to easily identify the location.

14 Risk and Health & Safety Implications

14.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

14.2 The subject of this report is covered by the Leisure and Natural Infrastructure Service Plan. Any risks resulting from this report will be included in the risk register and, if necessary, managed within this plan.

| Nature of Risk | Consequence | Suggested Control Measures | Response <i>(tolerate, treat, terminate, transfer)</i> | Risk Rating <i>(combination of likelihood and impact)</i> |
|---|---|--|--|---|
| Contract failure | Inability to deliver externally funded project or agreed project as part of the Council's capital programme | Contract properly tendered and awarded as outlined in the Contract Procedure Rules with robust contract management in place to monitor through contract life | Treat | 1 |
| Unable to deliver projects identified within Management Plans and Capital Programme | Loss of funding for the Council Reputational risk and negative feedback from the local community | Award the contract as recommended | Treat | 1 |

- 14.3 The above risks are scored using the matrix below. The Council has determined its aversion to risk and is prepared to tolerate risks where the combination of impact and likelihood scores 6 or less.

| | | | | |
|---|-----------------|--------------------|------------------------|------------------------|
| Very Likely ----- Likelihood ----- ▼ Remote | Low 4 | High 8 | Very High 12 | Very High 16 |
| | Low 3 | Medium 6 | High 9 | Very High 12 |
| | Low 2 | Low 4 | Medium 6 | High 8 |
| | Low 1 | Low 2 | Low 3 | Low 4 |
| Impact ----- Low -----> Unacceptable | | | | |

Impact Score

- 4 (Catastrophic)
- 3 (Critical)
- 2 (Significant)
- 1 (Marginal)

Likelihood Score

- 4 (Very Likely (≥80%))
- 3 (Likely (21-79%))
- 2 (Unlikely (6-20%))
- 1 (Remote (≤5%))

- 14.4 In the officers’ opinion none of the new risks above, were they to come about, would seriously prejudice the achievement of the Strategic Plan and are therefore operational risks. The effectiveness of the management of operational risks is reviewed by the Audit Committee annually.

15 Recommendation

That the Committee:

- 15.1 Agree the approval to award and enter into a contract with a chosen supplier, should a suitable tender be received, for upgrading the fishing swims at Batchworth Lake, Rickmansworth Aquadrome, as outlined in the report.

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